



Consent Form for Patients

Personalien

Salutation Ms. Mr.

Name	First Name
Street No.	Postal Code / City
Email	
Date of Birth	Phone
Health Insurance	Supplementary Insurance <input type="checkbox"/> Yes <input type="checkbox"/> No
How would you like to receive the invoice?	<input type="checkbox"/> Post <input type="checkbox"/> Email (sanamia.ch)

Privacy Policy

Responsibility: The entity responsible for processing your personal data is

9 Palaces TCM - Traditional Chinese Medicine & Acupuncture
Schelbert Urs
Kleinstadt 6
6440 Brunnen Schwyz
Switzerland
UID: CHE-298.839.582

Purpose of Processing: In order to fulfill the treatment contract between you and us, we need to collect and process certain personal data from you. Personal data is collected both upon your entry into our practice (e.g., name, address, contact information, health information, etc.) and during individual treatments (e.g., in connection with anamneses, diagnoses, therapies, or therapy proposals and findings).

The collection and processing of your personal data primarily serves

- Your medical treatment
- The fulfillment and processing of the treatment contract
- Administrative management and billing of the treatment contract and our services (e.g., through health insurance).

We may also process the collected personal data

- To fulfill legal documentation obligations, such as maintaining patient records (including anamneses, diagnoses, therapies, or therapy proposals and findings)
- If necessary, to defend against legal claims arising from the treatment contract.

Disclosure: We treat your personal data confidentially and only disclose it to third parties listed in this privacy policy. For various administrative activities, our practice uses external service providers. These external service providers may have access to your personal data due to their activities but are contractually obligated to keep your personal data confidential. Your personal data may be disclosed in particular to:

- Trustees for accounting and invoice preparation and dispatch
- Tax advisors, if necessary for preparing tax returns
- IT service companies providing software programs and services we use
- Collection agencies if we need to assert our claims through collection
- Law firms in case of disputes arising from the treatment contract

Additionally, we may disclose your personal data to:

- Health insurers, especially regarding the billing of our services
- Government agencies, such as cantonal or federal health authorities, if necessary for operating our practice and obtaining permits
- Other medical and health professionals (e.g., doctors, naturopaths, pharmacists, etc.) if necessary for your medical treatment, such as obtaining second opinions or additional information, ensuring representation, or manufacturing and dispensing medications
- If necessary for your medical treatment, we may also request information about your medical history from other medical and health professionals (e.g., your general practitioner) and disclose that you are under our treatment.

Your personal data (e.g., findings, therapy proposals, etc.) may also be shared with the following relatives:

If you are under guardianship, your personal data (e.g., diagnoses, invoices, etc.) may be shared with your guardian.

Disclosure Abroad: We do not disclose personal data abroad. We use Hostpoint servers and cloud services, which are located in Switzerland.

Communication: Communication via unencrypted email carries the risk of data loss, interception, or manipulation. The confidentiality of data cannot be guaranteed when transmitted via unencrypted email. The same applies to messenger services. We cannot guarantee the confidentiality of communication via unencrypted email or messenger services. If you contact us via email, messenger, or similar services, we understand this as consent to use these communication channels. We also reserve the right to contact you through these channels.

Consent: By signing this privacy policy, you expressly consent to the processing and disclosure of your personal data in accordance with this privacy policy. In this context, you also expressly release us from professional secrecy obligations.

Patient Information

Cost Reimbursement: Treatments and methods provided by therapists are not mandatory services covered by basic health insurance, Suva, or accident insurance. Therefore, costs are generally borne by the patient but are usually covered by **supplementary insurance for complementary medicine**. If the patient has supplementary insurance for complementary medicine, it should be clarified with the insurer before starting treatment whether and to what extent the treatments by the respective therapist will be covered. You can provide the **ZSR No. W655262** to obtain information more quickly. The coverage or reimbursement of treatment costs depends solely on the insurance contract concluded by the patient. Some insurers do not cover treatments despite supplementary insurance for complementary medicine, while others cover treatment costs up to a maximum amount. If this maximum amount is exceeded, costs are not reimbursed and are thus borne by the patient.

Patient Declaration: Inform the therapist if you have a blood clotting disorder, are taking blood-thinning medications (coumarin derivatives, macumar, heparins, etc.), have an artificial heart valve, have a pacemaker, suffer from epilepsy (seizures), are pregnant, or have severe respiratory or circulatory disorders.

Contact: If you have questions about the processing of your personal data or exercising your data protection rights, you can contact us at info@9palacestcm.com or +41 41 525 77 00.

Privacy Policy Version: 15.04.2024.

Place, Date

Signature

If you cannot attend an appointment, please cancel at least 24 hours in advance. Otherwise, the appointment may be charged to you. Thank you for your understanding.

